

Renatus – ABLE Group Volunteer Roles

Your time and service is invaluable to helping us grow and develop our community for the betterment of ALL investors in Renatus by creating an environment of professionalism, learning, service, and success. Thus, we seek and need volunteers as we continue to strive for excellence in Atlanta.

Please review this entire information packet to understand the basic requirements, description of roles, and general expectations of being a volunteer to ensure our events operate with consistency and effectiveness. Afterwards, follow the instructions after each set of volunteer roles to inform us of the areas you'd be willing to serve in. We understand individuals may not be able to make it to every weekly meeting (Thursday & Friday) or Saturday event. Our objective is to simply identify reliable people that we can call on a rotational basis.

General Volunteer Requirements

Attire – To ensure proper professionalism is maintained and our community is always a representation of success, we require all volunteers dress in Business Casual or Business Attire unless otherwise stated or expressed for a given event. If there is a question of what is appropriate, please lean on the side of conservative.

Truancy – We are professionals. To properly serve our community, please be on time for events you are volunteering for. We ask for all volunteers to arrive for evening meetings NO LATER than 6:00 PM. This ensures we are prepared and are ready to serve our guests in our assigned roles and can also make changes if needed.

Attitude - Proper attitude is **ESSENTIAL** (Yes, all-cap, bold, and underlined). We all live busy, complex lives that can be tiring at the end of the day or on weekends. Our guests also do the same. We would like to create and maintain an environment of success, liveliness, and community. Having positivity and humbleness in service is what builds relationships which leads to more real estate transactions and investors in our community. All of our success depends upon it.

Current Volunteer Roles

All volunteers will be cross-trained in a variety of roles to ensure that the overall performance of each exposure event is efficiently run no matter what staff is on hand to serve.

Front Door Greeter – The Front Door Greeter is the first in-person exposure to our community and organization. He or she's main assignment is to ensure that the flow of guests entering the building are given proper guidance and direction to where the main meeting room is located. This person is responsible for resolving any potential disturbance in a customer friendly manner without commotion.

Lobby Usher – The Lobby Usher is the second exposure to our community and is responsible for directing guests to the check-in station and guest lounge for networking. Responsibilities include but are not limited to:

- Greeting all guests and members who arrive
- Introducing yourself with a smile and handshake
- Escorting guests to the check-in station to sign in
- Providing guests with bathroom location and protocol on use

Check-In Desk – The role of the check-in desk personnel is to ensure of all guests and IMAs are properly checked in attending events. They should be personable, friendly, and helpful.

Responsibilities Include but are not limited to:

- Greeting all guests at check-in station and introducing themselves
- Accurately checking in guest or IMA with appropriate inviter
- Printing guest name tags
- Gives instructions on entering meeting room or guest lounge

Follow-Up Attendant – The role of the follow-up volunteer is to engage departing guests as they exit the meeting room to find out if they are attending the next exposure meeting, mainly the follow-up meeting. Responsibilities Include but are not limited to:

- Manning the follow-up desk post-meeting
- Identifying guests for appropriate follow-up meeting
- Answering questions related to future meetings
- Being courteous and thankful for guests having attended that night's meeting
- Helping guests find the member who invited them
- Passing out flyer for next exposure event

Announcements/Introduction – The role of the person doing Announcements is to kick off the Thursday meeting. He or she should be energetic and have public speaking experience as he or she sets the tone for the meeting. Responsibilities Include but are not limited to:

- Going over housekeeping rules - i.e., event is from 7 - 9 pm and to remind guests to silence their communication devices by either turning off or putting cell phones on vibrate
- Introduce the study group captains who will be facilitating the Essentials and AIT study groups for the evening

General Networking Guidelines for all Attendees – All other community members are encouraged to network with their fellow community members and guests before the meeting starts. This continues a service community attitude, while also making guests comfortable and to give them more information. Responsibilities Include but are not limited to:

- Introducing yourself and starting conversations; creating a positive experience
- Being friendly and getting to know a little bit about the guests. It's also an opportunity to edify the IMA that invited the guest
- Answering basic questions about our community
- Introducing guests to each other to start conversations

To become a volunteer, please visit www.able-group.org → login to the **Member's Only** area → click on **Administrative Items** → Fill out the **Monthly Volunteer Availability Form**

Renatus – ABLE Group

EPIC Meeting Speaker Requirements

EPIC/Opportunity Meeting Purpose

The EPIC meeting is the formal introduction to the Renatus way of achieving wealth and prosperity. Here, guests should come out with a complete understanding of how our investors are being trained and the value associated with enrollment. The format that we use to distinguish Renatus from its competitors focusses on the 4 Pillars of EPIC Wealth – Taxes, Banking, Business Systems, and Real Estate. The end result should leave guests wanting to learn more about how they can implement the Velocity Banking strategy and start investing with our Business Systems. The goal is to drive guests to the next Follow Up Q&A meeting for those answers.

EPIC/Opportunity Meeting Speaker Role

The EPIC meeting speaker is the sole person responsible for introducing the 4 Pillars of EPIC Wealth to our guests during the Opportunity meeting. This person is responsible for communicating with the audience in an engaging fashion that clearly lays out the meeting's purpose. It is your responsibility to relate to the audience by the telling your story; what was your background before joining, why you joined, and finally, what have you done since joining Renatus.

It is important for the EPIC meeting speaker to be confident in the subject matter of why there's such a disproportionate amount of working class citizens compared to wealthy ones. The EPIC meeting speaker's main responsibility is to position the 4 Pillars of EPIC Wealth opportunity as the solution to the audience achieving wealth and prosperity through financial independence with real estate investing.

- Slide presentation – A presentation is also required for the EPIC meeting and is limited to 110 minutes and not to exceed 120 minutes. Existing PowerPoint presentation templates are available to all who are interested in presenting upon request.

EPIC Meeting Speaker Requirements

The success of the EPIC meeting is directly related to the skill and knowledge of the Speaker. The requirements are as follows:

- Someone with public speaking experience;
- Someone who has experience in managing large groups and disruptions;
- Someone who is capable and has run meetings previously;
- Someone who is well versed in the full suite of classes available in the various Renatus education packages; and
- Someone who has successfully facilitated a Follow Up Q&A presentation previously.

To be considered as an EPIC Meeting Speaker, please email info@able-group.org if you are interested in the role.

Renatus – ABLE Group

Follow Up Q&A Presenter Requirements

Follow Up Q&A Meeting Purpose

The Follow Up Q&A meeting is the next exposure opportunity where guest interaction is not only welcomed, but also encouraged. This is where guests get a chance to find out more in depth information about the Renatus education, community, ways to fund the training, and the marketing opportunity. Guests will have been fully exposed to the Renatus Wealth Cycle and will be directed to their enrolling IMA for a Follow Up Mentor call to collect their decision upon completion.

Presenter Role

The Follow Up Q&A Presenter's role is to provide our guests with a unique customer service experience by guiding them through a tour of the Renatus education and community of resources. It is your responsibility to keep the flow of the meeting moving according to schedule by setting the expectations at the outset of the meeting.

The presenter is responsible for presenting the Renatus marketing opportunity and compensation plan to guests in a clear and concise manner.

Please note that the presenter is responsible for communicating to our guests that the community does not act as a replacement for the Renatus education. The message to guests must clearly define the complimentary role the community and study groups have in complimenting the education being purchased.

- Slide presentation – A presentation is also required for the Follow Up meeting and is limited to 120 minutes including Q&A. Existing PowerPoint presentation template is available to all who are interested in presenting upon request.

Presenter Requirements

The success of the Follow Up Q&A meeting is directly related to the presenter's knowledge and ability to answer guests' questions accurately. The requirements are as follows:

- Someone with public speaking experience;
- Someone who has experience in managing large groups and disruptions;
- Someone who is capable and has run meetings previously;
- Someone who is well versed in the full suite of classes available in the various Renatus education packages; and
- Someone who has a firm grasp of the Renatus compensation plan and can articulate all of the lesser known nuances of the certification process.

To be considered as a candidate to facilitate a Follow Up Q&A meeting, please email info@able-group.org if you are interested in the role.

Renatus – ABLE Group Investor Study Group Facilitator Requirements

Investor Study Group Purpose

There is synergy of energy, commitment, and excitement that participants bring to our Investor Study Group (also known as ISG). The beauty of the study group is that participants raise the bar by challenging each other to create and implement goals, brainstorm ideas, and support each other in achieving success as a new or seasoned investor in the Renatus community. Participants act as catalysts for growth and supportive colleagues.

In our Investor Study Group, the agenda may be created by the study group facilitator; however, each person's participation is key. Providing peers with feedback, helping each other brainstorm new possibilities, and adhering to accountability structures keep everyone focused and on track. ISG's purpose is to create a community of supportive colleagues and successful investors.

Investor Study Group Facilitator Role

An ISG facilitator is the person who runs a particular study group meeting. It's your responsibility to lead the class session, create rapport in the group, share content that is relevant and assists participants in identifying and grasping key concepts, and holds participants accountable. In study group meetings your role is to guide the group to deeper levels of discussion.

Each facilitator will be expected to take the lead on at least one class session per study group cycle. Study group facilitators' responsibilities involve creating the class agenda, researching and preparing material to present to the group for a particular class, and creating exercises and/or deliverables that participants will be required to complete. Renatus classes that will be covered will be determined in advance of the study group cycle commencing, giving the facilitator sufficient time to prepare.

Note that a study group facilitator should not be confused with a Renatus class instructor. Study group facilitation has its own set of skills and roles, different from teaching an actual class.

Facilitator Requirements

The success of a study group is directly related to the skill and knowledge of the facilitator. The requirements to be a facilitator include:

- Someone who has public speaking experience;
- Someone who has experience in group facilitation;
- Someone who is capable of and has run meetings;
- Someone who has a deep grasp of and can articulate the key concepts from a particular class in the Renatus Essentials and/or AIT education; and
- Someone who can and will hold study group participants accountable.

To be considered as a candidate to be a Study Group facilitator and haven't facilitated an entire Renatus class on your own, please email atlstudygroups@gmail.com.